

BETHUNE-COOKMAN UNIVERSITY

General Transfer Policy



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Policy:
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Date Revised:

Policy #

Office Responsible:
Office of the Registrar

Policy

Bethune-Cookman University will accept transferable credits if the following criteria are met:

1. The credits are obtained from an institution that is regionally accredited or equivalent.
2. A grade of C or better was achieved.
3. The credits can be applied to a selected degree program at B-CU.
4. Advanced Placement (AP) exam scores of 3 or higher are achieved.
5. With an International Baccalaureate (IB) Diploma, a minimum score of 4 on the IB exam must be achieved.
6. In the absence of an IB Diploma, IB exam scores of 5 or higher must be achieved on each exam.
7. College Level Examination Program (CLEP) scores of 50 or higher are achieved.
8. Official transcripts and appropriate documentation are received for evaluation.

Transfer Students With Associates of Arts Degrees

Students holding A.A. degrees from a regionally accredited College or University will be fully admitted and accepted as upper-level transfer students. Students must also meet admission requirements for specific majors.

Additionally:

Transfer grades are not included in computing a student's grade point average at Bethune-Cookman University.

To earn a degree from Bethune-Cookman University, at least 25% of the credit hours required for the degree must be earned at the University (25 percent rule). As such, a maximum of 90 transfer credit hours may be applied towards the degree.

For some transfer students, additional institutional learning outcomes may be required before graduation.

For evaluation of International and Military credits, the University may use third-party services.

Credits will not be accepted for transfer into the University if courses are more than 10 years old. Exceptions to this policy can only be made by the Office of the Provost.

Transfer Students With Associate Degrees Other Than The Associate of Arts

Official transcripts from all Associate degree recipients will be reviewed course by course to determine if courses previously earned qualify the students for full admission with upper-level transfer status. The transfer students must also satisfy any other requirements unique to the selected Bethune-Cookman University academic school. The transfer student may have to take the Bethune-Cookman University placement test upon the review of the official transcript.

Transfer grades are not included in computing a student's grade point average at Bethune-Cookman University. Individual "D" grades are not accepted for transfer.

Courses completed at a regionally accredited community or state college will be accepted pending review by the department chair and/or academic dean.

Transfer credits based on CLEP scores will be accepted if the scores meet Bethune-Cookman University's standards for the minimum required score. Not more than six Semester Hours of credit may be earned in any one area. Not more than 30 Semester Hours of credit may be earned by examination. Official CLEP scores must be received by B-CU before credit may be posted to the students' record.

If a transfer student wishes to transfer without an A.A. degree, transfer credit will be awarded only for coursework with the grade of "C" or better. If the candidate has less than 27 transferable Semester Hours (1 full year) of credit from an accredited college, all requirements for a first-year student must also be met.

Transfer students with 30 or more credits will be exempt from Freshman Seminar. No developmental, preparatory or basic skills courses (non-degree credits) can be transferred into Bethune-Cookman University. They must be satisfied at this institution. These courses do not satisfy the general education requirements for graduation.

In order to earn a degree from Bethune-Cookman University, at least 25% of the credit Hours required for the degree must be earned at the University (25 percent rule). Of this minimum amount of work, the last Semester must be taken at the University. Additionally, 30 percent of the student's work in the major field must be completed at Bethune-Cookman University.

Transfer Students With Bachelor Degrees

A transfer student must complete at least 30 Semester Hours of coursework in residence to receive a degree from Bethune-Cookman University. Of this minimum amount of work, the last Semester must be taken at the University. Additionally, 30 percent of the student's work in his major field must be completed at Bethune-Cookman University.